

Unit Outline (Higher Education)

Institute / School:	Institute of Innovation, Science & Sustainability
Unit Title:	APPLIED WORKPLACE PRACTICE
Unit ID:	BSMAN3193
Credit Points:	15.00
Prerequisite(s):	(Engagement with a workplace or organisational environment on a paid or voluntary basis required.) (Should be completed in final Semester) (BSHSP3005 or BSMAN3005) (At least 60 credit points from BSHSP or BSMAN or BUGEN subject-area at any level)
Co-requisite(s):	Nil
Exclusion(s):	Nil
ASCED:	080301

Description of the Unit:

This unit is designed for students to apply project management concepts, theories and strategies to an organisational management issue or opportunity. It is the capstone unit in the Bachelor of Applied Management. It is a project unit with the sole focus of identifying, planning, implementing, managing and reporting on a project in the workplace.

The unit fosters an environment where students embrace continuous learning, develop the skills of self-reliance, become engaged in their community and cultivate an awareness of social responsibility.

Grade Scheme: Graded (HD, D, C, P, MF, F, XF)

Work Experience:

No work experience: Student is not undertaking work experience in industry.

Placement Component: No

Supplementary Assessment: Yes

Where supplementary assessment is available a student must have failed overall in the Unit but gained a final

mark of 45 per cent or above, has completed all major assessment tasks (including all sub-components where a task has multiple parts) as specified in the Unit Description and is not eligible for any other form of supplementary assessment

Course Level:

Level of Unit in Course	AQF Level of Course					
	5	6	7	8	9	10
Introductory	■	■	■	■	■	■
Intermediate	■	■	■	■	■	■
Advanced	■	■	✓	■	■	■

Learning Outcomes:

Knowledge:

- K1.** Recognise the interdependencies of other management disciplines such as HRM, Finance, Marketing, Entrepreneurship and International business with project management within a work environment;
- K2.** Identify the ethical and social responsibility roles of a project manager in the work environment;
- K3.** Appreciate the process of applying project management principles, strategies and processes in an organisational setting.

Skills:

- S1.** Apply management theories and project management skills autonomously to a business/ organisational setting to resolve a management issue or opportunity;
- S2.** Use appropriate technology to research, collect data and present project management strategies within a business/organisational environment
- S3.** Communicate and negotiate with a range of stakeholders during the life of the project
- S4.** Review and reflect on the learning experience with reference to project management, organisational change, and management skills, and present project findings to an external audience and communicate project findings within the workplace;

Application of knowledge and skills:

- A1.** Use initiative and judgement in implementing project management processes within an applied workplace environment.
- A2.** Adapt project management knowledge and skills to suit the organisational needs and show well developed judgement in managing the required processes.
- A3.** Present the project planning, project progress and the final outcomes of a completed project, to an external audience in the form of a formal report and oral presentation with confidence and autonomy using professional judgement.

Unit Content:

BSMAN 3193 is the capstone unit in the Bachelor of Applied Management. It is a practical unit with the sole focus of identifying, planning, implementing, managing, and reporting on a project in the student's workplace.

The student is required to undertake a work-based project to address an identified management issue or opportunity. The student will work individually under the supervision of an academic supervisor and a workplace mentor with whom they will have regular contact during the life of the project.

The project should address an issue or opportunity that the student, or their manager, recognise as being important to the organisation, and for which the student's manager is willing to give the student responsibility of taking on the role of project manager. Where it is not possible for the student to engage in a workplace project within their own organisation, they should seek to identify an alternative. It may be possible for the student to offer their services to another business organisation or a community organisation.

Learning Task and Assessment:

Learning Outcomes Assessed	Assessment Tasks	Assessment Type	Weighting
K1, K2, K3, S1, S2, S3, S4 A1, A2	Students' critical reflection on a project, project manager issues, and project progress, including issues, breakthroughs and frustrations.	Individual reflective journal/ Essay/ Short report	10% - 30%
K1, K2, K3, S1, S2, S3, S4 A1, A2	Stage one of a self directed application of project planning processes and theories to an organisational issue or opportunity.	Individual interim project report/ Essay/ Portfolio	20% - 40%
K1, K2, K3, S1, S2, S3, S4 A1, A2, A3	Stage two of a self directed application of project planning processes and theories to an organisational issue or opportunity.	Individual final project report/ Essay/ Portfolio/ Presentation	30% - 50%
K1, K2, K3, S1, S2, S3, S4 A1, A2, A3	Students' critical reflection on a project, project manager issues, and project progress, including issues, breakthroughs and frustrations.	Individual reflective journal/ Essay/ Short report	10% - 30%

Adopted Reference Style:

APA

Refer to the [library website](#) for more information

Fed Cite - [referencing tool](#)